

SPECIAL ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, SEPTEMBER 2, 2021

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The County Commission of Brooke County, West Virginia met in special adjourned session this 2<sup>ND</sup> day of September, 2021 at 9:00 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President  
Stacey Wise, Commissioner  
Tim Ennis, Commissioner - absent  
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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This being the first regular meeting for the month of September, 2021 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the resignation from Tom Mirabella, Property Compliance Director, as of 8/31/2021. Tom did an exceptional job. He was looking for a full-time position and the County could only offer part-time.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the BHJ - 6<sup>th</sup> Drawdown for the Pioneer Trail Project in the amount of \$6,563.58.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the Request for Proposal (RFP) Private Providers to Deploy, Operate, and Maintain a Broadband Internet Network Ensuring Brooke and Hancock Counties are served by High-Speed Broadband.

Minutes were received by Brooke County Building Commission for their August 24, 2021 meeting.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the in-house budget transfer from line to line in the amount of \$11,700.00.

Preliminary report for the Gasb 75.

Bids were received for the following:

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to award the Emergency Management Call-out Bid to Keith Yost Excavating, LLC. (This is an hourly rate per equipment used) Mr. Yost was the only bid.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to award the Natural Gas Generator for new 911 Center Bid to Core24, in the amount of \$35,210.00 Total Labor/Materials. Mr. Riggle was the only one to bid.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to adopt an Affirmative Action Plan for Brooke County, WV.

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An Executive Order for Declaration of a Local State of Emergency for Brooke County was given by Andrew J. Thomas, President of the Brooke County Commission for all of Brooke County on September 1, 2021 until further notice.

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The above correspondence was ordered filed in the County Clerk's Office.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund	001 CKS - 26639-26651 for \$130,301.46 (void 26638)
Dog	003 CKS - 1577 for \$239.94
E-911 Communications	007 CKS - 2646-2647 for \$1,358.42
Ambulance	025 CKS - 5440-5443 for \$3,839.80
Shelter Levy	030 CKS - 1387-1388 for \$1,327.45
Pioneer Trail (Fema Grant)	205 CKS - 361 for \$6,563.58

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Andrew J. Thomas and unanimously passed to adjourn.

Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk

**\*\*Other Business\*\***

Handbook Policy

Planning Commission

Elevator Project - DBA

Affirmative Action Plan

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Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk

