

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, DECEMBER 6, 2022.

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The County Commission of Brooke County, West Virginia met in adjourned session this 6th day of December, 2022 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President - absent
Stacey Wise, Commissioner
Tim Ennis, Commissioner
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the minutes from November 29, 2022.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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This being the first regular meeting for the month of December, 2022 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the order dismissing the claims of Phillips & Cohen Associates, LTD and Citibank, NA against the Estate of George Nick Dragonir; as per Special Fiduciary Commissioner ERICA Cross Conti.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the Request for Revision to Approved Budget. Expenditures \$120,000.00 from County Commission to Emergency Services.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the Purchase Agreement for 942 Main Street, Follansbee, WV. This property will be used as a Green Space including extra parking for the Brooke County Senior Center. Adrienne Ward, County Coordinator has applied for a Grant to be utilized for the green space.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve Advanced Alarm Technologies, Animal Shelter Camera's in the amount of \$14,986.88

A letter from the State of WV State Tax Department certifying that Tom Oughton complied with the "assessor's additional duties".

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to accept a Letter of Resignation - Judy Roeder resigns as a board member of the Hammond PSD effective November 28, 2022. Commissioner was very sad to hear this and Thanked Judy for all the hard work she has done on this board.

A letter from Frank Ainscough requesting to be appointed on the open board position for Hammond PSD. Commissioners will allow two weeks for other interested parties to apply.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the Bookkeeping Proposal - PayCom scheduling tool. \$62.40 per payroll. This would be beneficial to the offices that have shift schedules.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the Bookkeeping Proposal - PayCom Biometric Clock - \$3,795.00 per clock. Four Biometric will be purchased.

Minutes were received by Washington Pike PSD - October 31 & November 28, 2022.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve advertisement for the EMS Building Bid.

A letter from Christina White, 911 Director, requesting to add an additional full-time position in the 911 Communication Center. The Commission tabled for further review.

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Brooke County Board of Education presented and read a letter concerning the SWN Tax Check. They also presented a FOIA request.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	ACH - \$55,850.57
General County	001 CKS - 28588-28611 for \$3,047,567.57
	CKS - 28612 for \$900.00
Dog	003 CKS - 1683-1686 for \$364.87
E-911 Communications	007 CKS - 2937-2941 for \$6,316.67
Ambulance	025 CKS - 5985-5991 for \$2,307.71
Shelter Levy	030 CKS - 1602-1607 for \$6,972.27

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No further business to come before the Commission a motion was made by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, Pro-Tem

Teste:

Kimberly M. Barbetta, Clerk

