

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,

WEST VIRGINIA, HELD FRIDAY, FEBRUARY 11, 2022

-0-

The County Commission of Brooke County, West Virginia met in adjourned session this 11th day of February, 2022 at 9:30 a.m. at the Courthouse.

-0-

Present: Andrew J. Thomas, President
Stacey Wise, Commissioner
Tim Ennis, Commissioner
Kimberly M. Barbetta, Clerk - absence excused
Kathy Snyder, Chief Deputy Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

-0-

Commissioner Stacey Wise made a motion, seconded by Commissioner Tim Ennis and unanimously passed to approve the minutes of the meetings held on January 25, 2022 & January 27, 2022, the February 4th meeting was canceled due to inclement weather.

-0-

A copy of the following correspondences was given to each of the Commissioner's for their review:

-0-

This being the first regular meeting for the month of February, 2022 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting. Commissioner Andrew J. Thomas abstained.

Terry Hundagen from the New Day Christian Center gave a presentation to Law Enforcement Presentation

Schwendeman Agency - Jonette updates regarding renewal of Health Insurance in July 2022. Also, reimbursement forms for Brooke County Employees for at home Covid Test can be picked up in the HR office.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the Agreement-Payment in Lieu of Taxes- Giorgio Fanti SpA/Business Development of the Northern Panhandle (BDC)/ Brooke County Commission/Assessor of Brooke County.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the Order adopting redistricting plan.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve a Resolution - Emergency Absentee Voting Policy.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the WV County Electronic Voting Equipment Policy for Brooke County.

Commissioner Tim Ennis commended Kimberly Barbetta, County Clerk and Sarah DeLong, Election Clerk on all that they have been doing in the Election Office. There is a lot to be done with the State Redistricting.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the letter to reopen the estate of Peter G. Tamaino, Sr. in order to transfer stocks that were recently found. Commissioner Andrew J. Thomas abstained.

Stacey Wise made a motion, seconded by Time Ennis and unanimously passed to approve the Order dismissing a claim on the James R. Hood estate. Commissioner Andrew J. Thomas abstained.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the letter to reopen the estate of Douglas Robertson, in order to transfer stocks that were recently found. Commissioner Andrew J. Thomas abstained.

Commissioner Ennis made a motion, seconded by Commissioner Wise and unanimously passed to approve the following in-house budget transfers:

County Commission -	\$500.00
County Commission -	\$6,627.00
County Commission -	\$1,186.00
County Clerk -	\$478.15
Assessor -	\$51.50
Valuation -	\$200.00
EMA/OES -	\$30,564.00
Courthouse Security	\$919.00
HAZ-MAT -	\$85.00
Rails to Trails -	\$1,548.00
Law Enforcement -	\$1,000.00
EMS/Ambulance -	\$1,922.00

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the Request for Revision to the Approved Budget - Revenues to Expenditures \$6,017.00

Tim Ennis made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the Real Estate Purchase and Sales Agreement between Tamera Hukill and the County Commission of Brooke County regarding the real estate at 608 Charles Street. Commissioner Wise abstained.

Commissioner Thomas made a motion, seconded by Commissioner Ennis and unanimously passed to table the 911 Center - RFP - Project 25 Public Safety Communication Network.

Minutes were received from Brooke County PSD December 8, 2021 & December 22, 2021.

January's Monthly Report was received from Brooke County Animal Shelter.

Under advisement - The WV Route 2/I-68 Authority is requesting \$4,000.00 for their annual contribution from Brooke County. Last year Brooke County donated \$1,500.00.

Commissioner Ennis made a motion, seconded by Commissioner Wise and unanimously passed to approve the letter from Christina White, 911-Director requesting to hire Michael Nickerson as a full time telecommunicator. With a start date of February 15, 2022. Pending Drug Test.

Commissioner Wise made a motion, seconded by Commissioner Ennis and unanimously passed to approve the request from Joe Barki, Prosecuting Attorney regarding the hiring of Allison Cowden, as a part-time Assistant Prosecuting Attorney for Brooke County.

Commissioner Ennis made a motion, seconded by Commissioner Thomas and unanimously passed to approve a release from CHANGE, Inc. regarding Tieghlor N. Richard, First Time Homebuyers. Commissioner Wise abstained.

Sheriff Department Vehicles - approval of Bid - No decision made at this time.

Stephens Auto -	\$36,845.00 per cruiser 26-28 weeks delivery time
Jim Robinson Ford -	\$40,871.00 per cruiser 2-4 weeks delivery time

-0-

The above correspondence was ordered filed in the County Clerk's Office

-0-

Invoices and vouchers were approved and the following checks were ordered written:

2/4/2022

Payroll Withholdings	ACH - \$410.66
	CKS - 27211-27218, 27240 for \$4,451.72 (VD 27214)
General County Fund	001 CKS - 27219-27239 for \$120,291.29
E-911 Communications	007 CKS - 2738-2742 for \$2,003.75
Ambulance	025 CKS - 5606-5616 for \$12,863.57
Shelter Levy	030 CKS - 1455-1458 for \$4,779.84
Valuation	056 CKS - 1918 for \$3600.00

2/11/2022

General County Fund	001 CKS - 27241-27265 for \$49,450.50 (VD 27255)
Dog	003 CKS - 1612-1613 for \$1,371.95
General School	004 CKS - 1614 for \$9,790.00
E-911 Communications	007 CKS - 2743-2749 for \$54,759.10
Ambulance	025 CKS - 5617-5622 for \$3,095.53
Shelter Levy	030 CKS - 1459-1466 for \$21,540.76
Valuation	056 CKS - 1919-1921 for \$18,994.44

-0-

No further business to come before the Commission a motion was made by Tim Ennis, seconded by Stacey Wise and unanimously passed to adjourn.

Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta

