

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, June 13, 2023.

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The County Commission of Brooke County, West Virginia met in adjourned session this 13th day of June, 2023 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President
Stacey Wise, Commissioner
Thomas R. Diserio, Commissioner
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the minutes from May 30, 2023.

Commissioner Thomas made a motion, seconded by Commissioner Wise and unanimously passed to approve the minutes from June 6, 2023.

This being the first regular meeting with a quorum for the month of June, 2023 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting. Commissioner Andrew J. Thomas abstained.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to *table* any discussions until further review. Regarding one (1) bid that was received from Bordon Office Supply in the amount of \$183,237.07 Judicial Annex Furniture.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the following from Mary Ann Claytor, Claytor Enterprises, LLC:

Contract to preparation 2023 Financial Statement - \$4,500.00
Asset list to update Capital asset policy.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to *table* the email from Tom Oughton, Assessor regarding the hiring of Kirsten Lallone as summer help starting on July 5th and ending on August 16th. She will be paid at a tier 1 rate.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to *table* the letter from the Brooke County Committee on Aging, Brooke County Senior Center requesting \$20,000.00 in funding. Regarding - Brooke-Hancock Nutrition Program and they are in need of an upgrade in vehicles.

A letter was received from Michael A. Adams, City Manager of Weirton, requesting to seek an agreement with Brooke County to jointly conduct the Weirton City's Election with the County-run National Election. Commissioner Thomas will reach out to Mr. Adams regarding a MOU.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to approve the following In-House Budget Transfers:

Tax Office - \$6,351.00
Law Enforcement - \$23,249.01
Law Enforcement - \$23,561.00
County Jail - \$4,265.00
Home Confinement - \$7,297.00
Courthouse Security - \$4,300.00
Assessor - \$250.00
Assessor Valuation - \$4,681.00

Probation - \$948.00
County Clerk - \$20,748.00
County Clerk - \$1,554.00
Elections - \$2,111.00
County Commission - \$2,928.00
Rails to Trails - \$1,893.13
EMS/OES - \$6,716.00
EMS/OES - \$10,340.00
Ambulance - \$30,400.00
Dog - \$10,042.00
Prosecuting Attorney - \$9,762.00

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the Request for Revision to Approved Budget - \$23,000.00 Revenues/Expenditures.

Brooke County Solid Waste Authority - Electronic Recycling Event - September 23, 2023 times to be determined. Thank you, Heidi.

Animal Shelter Monthly Report - May 2023

Minutes were received by:
Hamond PSD - April 2023

Commissioner Wise made a motion, seconded by Commission Diserio and unanimously passed to re-appoint Bobbie Elliott and Garry Stephen to the Brooke County Historical Museum & Culture Center for the term of five (5) years each. This term will begin July 1, 2023. Donna Sullivan was also appointed as a new member with a term of four (4) years, she will be fulfilling Kimberly Barbetta's unfulfilled term.

Commissioner Diserio made a motion, seconded by Commissioner Thomas and unanimously passed to approve Equitable Retirement Plan to be offered all Brooke County Employees.

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The Commission announced that all employees will receive a \$2.00 an hour pay increase, starting July 1, 2023.

The Commission announced that the Health Plan Insurance will change as of July 1, 2023. The current plan has a 54.6% increase, with an annual premium of \$1,923,993.36. Other options are being reviewed. Schwendeman Agency has reached out to other Insurance Companies on our behalf. Only one (1) other Insurance Company (Highmark) gave a quote, it was 56% higher than our original Health Plan.

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Mon Power has scheduled a planned outage to upgrade facilities on Tuesday, June 20, 2023. The outage will affect 393 customers in the vicinity of Allegheny St, Main St, Rose St, and Virginia Ave in Follansbee, WV. The planned outage will be from approximately 8:30am to 12:30pm. In the event of inclement weather, the planned outage will be rescheduled for Wednesday, June 21, 2023.

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The Courthouse will be closed June 19th & June 20th in honor of Juneteenth & WV Day.

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The First Commission meeting in July will be held July 6th (Thursday) at 9:30 AM.

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Trail Closure - Windsor Heights Area June 19 - July 1.

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The above correspondence was ordered filed in the County Clerk's Office.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	CKS - 29316-29318 for \$1,105.00
General County Fund	001 CKS - 29287-29315 for \$229,410.76
Dog	003 CKS - 1728-1732 for \$3,179.71 (Void Ck# 1712)
E-911 Communications	007 CKS - 3062-3069 for \$8,808.16
Home Confinement	008 CKS - 1733 for \$1,610.00
Ambulance	025 CKS - 6232-6239 for \$4,094.57
Excess Levy	027 CKS - 29319-29328 for \$88,374.17
Shelter Levy	030 CKS - 1704-1713 for \$5,751.42
Valuation	056 CKS - 2061-2069 for \$3,201.00
Judicial Annex	246 CKS - 152 for \$27.26

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No further business to come before the Commission a motion was made by Thomas Diserio and unanimously passed to adjourn.

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Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk

