

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, JULY 18, 2023.

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The County Commission of Brooke County, West Virginia met in adjourned session this 18th day of July, 2023 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President
Stacey Wise, Commissioner
Thomas R. Diserio, Commissioner
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to approve the minutes from July 11, 2023.

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Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approval the advertisement Bid for tree removal at the Brooke County Central EMS Station.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the email from Prosecuting Attorney Joe Barki advising the Commission that Lisa Smith will no longer be working as a part time administrative assistance as of July 13, 2023. Commissioner Wise ask that this noted as his budget adjustment shortfall.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the following In House Budget Revisions:
(Negative Ending Balance)

911-Communications - \$1,059.00
OES - \$3,984.00
Prosecuting Attorney - \$3.00

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve both requests made by BHJ - Benjamin Erste ARPA Funds:

Project #3 Draw #3 - \$28,754.19 Washington Pike Tank Project
Project #9 Draw #1 - \$24,081.39 Beech Bottom/Jupiter Pump Station

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the letter from Kimberly Barbetta, County Clerk requesting to hire Roberta Reed as a part-time, temporary contractual employee. Roberta will be working in the Election Office. Her position will be reimbursed by the City of Weirton. Her start date will Monday July 24, 2023.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the letter from Kathrine Snyder regarding her retirement date of December 31, 2023. Her last day will be December 15, 2023 as she wishes to utilize any remaining vacation days. The Commission thanked Kathrine for her seventeen (17) years of service and wished her well.

Commissioner Diserio made a motion seconded by Commissioner Wise and unanimously passed to approve the letter from Kimberly Barbetta, County Clerk requesting to advertise for a full-time position to full fill Kathy Snyder's position. This position needs to have approximately three (3) months of training.

An email from Cindy Riska regarding litter along Washington Pike. Are containers required? Is there an ordinance, can this be enforced? The Commission will gather information regarding containers and enforcement.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the Agreement between WV Communities Risk Pool & Brooke County Commission FY 23/24 \$169,748.00 annual contribution.

Anne Montague (called-in) regarding The American Rosie Movement. It was a pleasure speaking with Ms. Montague about this program. (Formally Rosie the Riveters) honors women who worked on the home front as men served in the military during World War II.

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Commissioner Wise attended a meeting regarding the West Virginia First Foundation Board; this is pertaining to the distribution of the opioid settlement funds. This board has been made up of 6 Regions within the State of West Virginia. Steven Corder will represent Region 1, which consist of Hancock, Brooke Ohio, Marshall and Wetzel Counties.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	CKS - 29411 or \$448.60
General County Fund	001 CKS - 29412-29438 for \$71,381.21
E-911 Communications	007 CKS - 3081-3084 for \$114,714.77
Ambulance	025 CKS - 6268-6277 for \$2,285.80
Excess Levy	027 CKS - 29439-29448 for \$88,661.07
Shelter Levy	030 CKS - 1725-1726 for \$6,773.02
Valuation	056 CKS - 2078-2080 for \$1,226.11
Fema Grant Pioneer Trail	205 CKS - 367 for \$13,943.11
Judicial Annex	157 CKS - 157 \$3,200.00

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No further business to come before the Commission a motion was made by Commissioner Stacey Wise and unanimously passed to adjourn.

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Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk

