

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, AUGUST 1, 2023.

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The County Commission of Brooke County, West Virginia met in adjourned session this 1<sup>st</sup> day of August, 2023 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President  
Stacey Wise, Commissioner  
Thomas R. Diserio, Commissioner  
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the minutes from July 25, 2023.

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This being the first regular meeting for the month of August, 2023 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting. Commissioner Andrew J. Thomas abstained.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to table the request for funding for the Hancock, Brooke & Ohio Counties Victim Assistance Program. Everett Mace & Brandon Kaufman gave a presentation & updates. Prosecuting Attorney Joe Barki added that this program is a very useful and much needed program for victim assistance.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to accept the resignation letter from Nile Cline, his last day will be August 15, 2023. He has served the County for the past ten (10) years.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to accept the letter from Christina White, 911 Director regarding a resignation letter from Adam Eckersberg. His last day was July 17, 2023.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the letter from Donna DeJaro, Shelter Director requesting to hire Laura Woodruff as a part time, on call employee at the Brooke County Animal Shelter. She has past the required background check and drug test. Her start will be August 18, 2023. Commissioner Wise questioned the start date not being August 16, 2023. This is an hourly based employee therefore it would not affect a salary line.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to approve the Petition to re-open the Estate of June Bufford Cipoletti regarding pending litigations. Commissioner Thomas recused himself.

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Minutes were received by:

Brooke Hills Park Board - June 19, 2023  
BC Ambulance Authority Board - May 23, 2023  
BCPSD- June 2, 14 & 28, 2023

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Information from West Virginia Economic Development Authority - New Equipment Financing Program to support business retention. For more info please contact Taylor Self 304-352-6213 [taylor.s.self@wv.gov](mailto:taylor.s.self@wv.gov)

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Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to approve the Purchase order by the Tax Office in the amount of \$6,435.66 for a new Server. Commissioner Wise also clarified with the Sheriff that the funds will be taken from his Cruiser line. The clerk added that the quote needed to be reverified as the quote date expired 7/27/23.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	ACH - \$60,714.84
General County Fund	001 CKS - 29495-29514 for \$247,501.62
E-911 Communications	007 CKS - 3090-3092 for \$1,394.26
Ambulance	025 CKS - 6287-6293 for \$1,934.25
Shelter Levy	030 CKS - 1731-1733 for \$3,796.62
Valuation	056 CKS - 2084 for \$176.91

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No further business to come before the Commission a motion was made by Thomas Diserio and unanimously passed to adjourn.

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Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk



