

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, AUGUST 29, 2023.

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The County Commission of Brooke County, West Virginia met in adjourned session this 29th day of August, 2023 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President
Stacey Wise, Commissioner
Thomas R. Diserio, Commissioner
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the minutes from August 22, 2023.

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Corey Mitchell, President of the Brooke County Fire Chiefs Association gave updates regarding Bethany Pike VFD. Bethany Pike VFD is now decertified and are no longer licensed. Bethany, McKinelyville and Wellsburg VFD will be responding to their calls, fire protection will not be interrupted.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve ARPA Project #3, Draw #5 (Washington Pike) in the amount of \$20,366.46.

Commissioner Wise made a motion, seconded by Commissioner Diserio and unanimously passed to approve the ARPA Project #5 scope change order plus increase the funding for Project #5 (Hammond) in the amount of \$56,700.00 giving a new total of \$134,700.00 to be used in this project.

Commissioner Diserio made a motion, seconded by Commissioner Wise and unanimously passed to approve the Petition to reopen the Estate of Harold Edgar Martin by Loretta Martin for the purpose of legal litigation's regarding Camp Lejeune.

Commissioner Diserio made amotion, seconded by Commissioner Wise and unanimously passed to approve the Release of Deed of Trust for John Michael Bernard; he has completed his terms for with the First Time Home Buyers Program.

Commissioner Diserio made amotion, seconded by Commissioner Wise and unanimously passed to approve email from Andy Nickerson requesting permission to advertise for the following: Emergency Management Call-out, disaster, including FEMA agreement lasting until December 31, 2024. The applicant must be available as needed 24 hours a day 365 day a year, anytime day or night.

A letter from Jill Nixon resigning from her position as 1st Vice President and Board member of Brooke Hills Park and Recreation Board, as of September 1, 2023 her term expires December 31, 2024. She will however be volunteering to assist the 501c3-Friend of Brooke Hills Park. The Commission "Thanked" her for all of the years of service and continued service that she does with the park.

Promotions within the Sheriff's Department effective September 1, 2023.
Corporal Gary Conley promoted to Sergeant
Deputy Kaylin Ferguson promoted to Corporal

Minutes were received by:
Brooke County Ambulance Authority Board - July 25, 2023
Brooke County Park & Rec - July 24, 2023
Brooke County PSD - July 12, 2023 & July 26, 2023.

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The Courthouse will be closed Monday September 4, 2023 in observance of Labor Day.

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The State Auditor's Office has started our Financial Audit for FY22.

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The above correspondence was ordered filed in the County Clerk's Office.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	CKS - 29643-29650 for \$3,702.06
General County Fund	001 CKS - 29619-29642 for \$90,769.79
E-911 Communications	007 CKS - 3106-3108 for \$164.91
Home Confinement	008 CKS - 1747 for \$1,592.00
Ambulance	025 CKS - 6322-6328 for \$4,831.24
Fire Levy	028 CKS - 2407-2416 for \$26,144.36
Shelter Levy	030 CKS - 1750 for \$239.40
Judicial Annex	246 CKS - 161-162 for \$2,387.00

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No further business to come before the Commission a motion was made by Thomas Diserio and unanimously passed to adjourn.

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Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta, Clerk

