

Brooke County EDA Meeting Minutes  
March 25, 2015 at 5:00pm  
Brooke County Museum – Elmer Vincent Room

**Attendance:** Honorable Stacey Wise, Patty Welling, Ed DiPino, Ruby Greathouse, Jon Rogers, Honorable Pat Sutherland, Karen McClain, Cindy Kocher, and Norm Schwertfeger

~ Norm Schwertfeger opened the meeting at 5:10pm.

**Minutes from previous meeting-** Ruby Greathouse made a motion to approve the minutes of the previous meeting, second by Ed DiPino and passed.

**Financial Report-** Patty Welling provided the Treasurers Report for March 25, 2015. The balance in the account reflects a total of \$\$22,878.08 as of March 25, 2015. Motion by Ruby Greathouse and Second by Ed DiPino to approve Treasurers Report and passed.

**New business Introduction/ Presentation** was deferred because the presenters must have gotten the date confused.

**Election of Officers:** Deferred

**Old Business:**

A. Committee Reports:

- 1- Land and building Inventory Report- Norm reported this project should get a shot in the arm by the end of May whenever the new VISTA worker should be starting to work if the grant is approved!
- 2- Review of 2015 Goal Setting- The group reviewed the goals listed from January and briefly discussed the projects. Ruby Greathouse reported on recent contact she and Norm Schwertfeger had with the Landscape architect that is working with Brooke Hills Park on their lodging project. The following list of goals were the ones identified at the beginning of the year:
  - 1.- Finish Existing Projects- Museum.... (Received 4 first place votes and 6 second place votes)
  - 2 – Housing Issues..... (Received 3 first place votes and 3 second place votes)
  - 3 – Tourism and Board Walk tied for third with (2 second place votes each).
  - 5 – Acquire Property and Entrepreneur Pitch Contest tied for fifth with (1 first place vote each)
  - 7 – Transition Planning for retirees received no votes.
  - 8 – Low Interest Loans/ Reinvest Funds for Loans received no votes.
  - 9 – Homeless Shelter received no votes.

- 3- County Web Site Update- Stacy Wise was present and reported the Web site will continue to be hosted by Matthew Reven and individuals were encouraged to

**Development Updates:**

- A. County Assessor Report- Tom Oughton was not present.
- B. BDC Northern Panhandle- Pat Ford was not present.
- C. BHJ Report- Mike Paprocki was not present.
- D. County Commissioners- Commissioner's Stacey Wise was present. Stacey reported on the issues pertaining to Power Plant permitting and intentions to improve /upgrade EDA web site.
- E. WVDO- Matt Borrer was not present.

**AmeriCorp VISTA Grant Application-** Norm reported on a grant for a full time VISTA worker that he was applying for. He discussed how this position could be utilized to help support the farmer Market, Museum and EDA activities. The application is progressing and if approved the position could begin by the end of May 2015.

**Upcoming Training Opportunities-** Norm shared a list of training opportunities that were available in the upcoming months:

- 1- **HUBapalooza-** 4/30/2015 from 10am – 3:30pm in Summersville, WV. A very good Networking event that will showcase creative community development going on around the state. This will also be an excellent networking event for members. The group discussed paying the registration fee of \$25 for members attending the event.
- 2- **Try This Conference-** 6/5,6/2015 at WV Wesleyan College in Buckhannon, WV. This is a conference promoting initiatives for a healthier community and mini grants are often awarded to teams willing to initiate a community health program.
- 3- **Community Leadership Academy-** 9/30-10/2/2015- Excellent Local government/leader conference held at Lakeview in Morgantown.
- 4- **Faces of Leadership-** 10/13-14/2015- Conference on service learning and local community leadership initiatives. Held in Charleston, WV.

Ruby greathouse gave an update on progress with the Brooke County Museum including many of the groups that have scheduled visits lately, upcoming weeklong art project with the county high school, former county artists, etc.

Mayor Pat Sutherland reported on change in vacant buildings in Bethany.

Ed motion to adjourn, Second by Patty and the Chair adjourned the meeting at 7:00pm.

Respectfully Submitted,

**Norman Schwertfeger**

Norm Schwertfeger, Secretary- BCEDA